



All required enrollment paperwork can be completed online via Infinite Campus. Scan the QR code to the left or visit bit.ly/SPS_IC to access Infinite Campus. You may also download the app on your smart phone.

BACK TO SCHOOL GUIDE

2023/24 School Year - East and West Middle Schools



Below is a list of important actions that should be completed before school begins for grades 6-12 on Tuesday, September 5, 2023.

1



MARK YOUR CALENDAR FOR THE BACK TO SCHOOL OPEN HOUSE & SCHEDULE RELEASE

East Middle School Open House

Wednesday, August 30

3:30-4:30pm (6th grade dedicated hour)

4:30-7:30pm (all grades)

West Middle School Open House

Wednesday, August 30

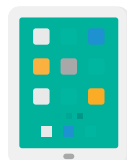
3:30-4:30pm (6th grade dedicated hour)

4:30-7:30pm (all grades)

Locker supplies and/or advisory donations can be brought to the Open House. Siblings are welcome.

Secondary schedules will be released in Infinite Campus on August 28, 2023.

2



REVIEW DIGITAL DEVICE AGREEMENT IN THE MIDDLE SCHOOL HANDBOOK THAT WILL BE RELEASED ONLINE ON SEPT 1, 2023

General Reminders:

- A protective case for iPads is provided by the school.
- Earphones are NOT provided by the school.
- Do NOT attempt to try to repair any digital learning device yourself.
- The district will not cover damage or loss that occurs due to a dishonest, fraudulent, intentional, negligent or criminal act. Each family will be responsible for the full amount of any repair/replacement. Such acts include altering device software in any way that damages the device. It also includes repeatedly losing a device.

3



COMPLETE REQUIRED ENROLLMENT PAPERWORK

Log into Infinite Campus to complete the required enrollment information (QR code above).

1. Complete general & emergency contact info
2. Complete contact preferences (opt-in for text, check email preferences, update main contacts, etc.)
3. Complete/Update household information
4. Complete digital device agreement
5. Complete/Update health information; immunization records can also be emailed or delivered to the school nurse
6. Complete the Educational Meal Benefits form and put funds in your student's lunch account, if applicable

An optional media-opt out form is also available. Only complete this form if you do NOT want your child's photograph or likeness used in school related publications

4



OBTAIN SCHOOL SUPPLIES OR CONNECT WITH YOUR SCHOOL FOR SUPPORT

Scan the above QR code or visit bit.ly/23SPSSchoolSupplies for a list of school supplies by building/grade.

5



LOG INTO INFINITE CAMPUS ON OR AFTER AUG 17 TO OBTAIN BUS ROUTE DETAILS

Students enrolled in Special Education services will receive information directly from Palmer Bus Services by August 30th. If you have questions, please email transportation@shakopee.k12.mn.us.



Connect with the school nurse on any medical or support needs. Health services resources can be found here: bit.ly/SPSHealthServices23



School pictures and student ID photos will be taken by Lifetouch during Open House.



Visit ShakopeeSabers.com for activities and athletics registration information, schedules and more!

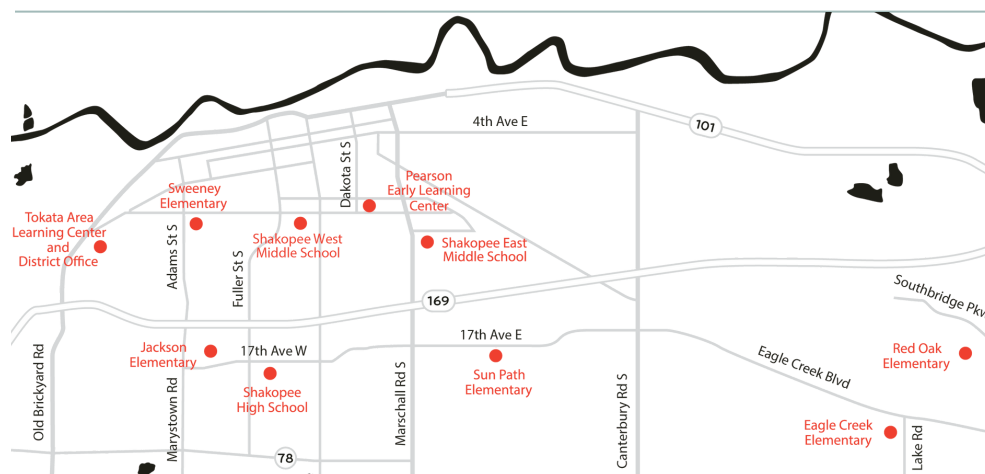




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WEST MIDDLE SCHOOL

Gwynne Chase

Principal

School Day: 7:45am-2:25pm

952.496.5752

200 10th Avenue East



EAST MIDDLE SCHOOL

Clayton Ellis

Principal

School Day: 7:45am-2:25pm

952.496.5702

1137 Marschall Road South

REGULAR SCHEDULE

Advisory: 7:45 - 8:00am

1st Hour: 8:05 - 8:50am

2nd Hour: 8:55 - 9:40am

3rd Hour: 9:45 - 10:30am

4th Hour: 10:35 - 11:20am

5th Hour (A-C Lunches): 11:20am - 12:50pm

6th Hour: 12:50-1:35pm

7th Hour: 1:40 - 2:25pm

DISTRICT RESOURCES

District E-Newsletter & Press

Stay up to date on real-world learning experiences, district and student-led events, Saber pride moments, staff/student recognition and more by visiting shakopee.k12.mn.us or scanning the QR code.



Meet the School Board

Meet the Shakopee Public Schools Board, including two high school student members, by visiting shakopee.k12.mn.us or scanning the QR code.



IMPORTANT REMINDERS

Media opt-out forms do not carry over year to year.

Download the **Canvas** app on your smart phone or bookmark on a computer to gain access to important school communications, student performance and teacher messages. Teachers will share more information during Open House.

bit.ly/SPSTechResources has helpful resources on building **technology**.

All **visitors** are required to check-in at the front office and must be screened through the Raptor system during normal school hours.

Donated backpacks and school supplies are available to those in need. Please contact your school for availability.

Various **part-time and flexible positions** are available. Please visit bit.ly/BecomeaSPSSaber to learn more or connect with your school principal.

Free hearing, vision and dental screenings are completed for 7th grade students.

District Calendar

View approved school year calendars by visiting bit.ly/SPSDistrictCalendars or scanning the below QR code.

